

Notice of Key Decisions and Exemptions

Published: **19 DECEMBER 2019**

This Plan constitutes 28 days notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The plan contains matters that are likely to be the subject of a key decision (as defined by the Regulations) taken by the Executive or by an individual Executive Member. Select the following for further information on the Executive and [how decisions are made](#).

Guidance Notes

- The current members of the Executive are: Councillor S D T Woodward (Policy and Resources Portfolio); Councillor T M Cartwright (Health and Public Protection Portfolio); Councillor S. D. Martin (Streetscene Portfolio); Councillor F. W. Birkett (Housing Portfolio); Councillor Miss S M Bell (Leisure and Community Portfolio); Councillor K D Evans (Planning and Development Portfolio).
- Agenda papers and reports are published on www.fareham.gov.uk.crs approximately one week before the meeting. Copies are also available for inspection or may be purchased at the Civic Offices, Fareham. Reports containing exempt or confidential information are not publicly available.
- Background papers are available for inspection at the Civic Offices; Fareham when the agenda is published. Background papers containing exempt or confidential information are not publicly available.
- Records of decisions and minutes of meetings are also published on www.fareham.gov.uk.crs.
- For further information on the Council's decision-making process, forthcoming meetings and deputation scheme please refer to www.fareham.gov.uk.crs.

Ref No.	Item for Decision	Decision taker (see notes below)	Documents to be considered (see notes below)	Consultees	Background Papers	Representations may be made to the following no later than <ENTER DATE>	Date decision to be taken
Policy and Resources							
I016665	Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2020/21 This report reviews the Council's finance strategy and makes recommendations regarding the capital programme, the revised revenue budget for 2019/20 and the revenue budget and fees and charges for 2020/21.	Executive	Report	None	None	Neil Wood	3 February 2020

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I016666	<p>Housing Revenue Account Budget and Capital Plans 2020/21 This report seeks Executive approval for the revised budget for 2019/20, the base budgets, rents and fees and charges for 2019/20 and the Capital Programme with its financing for the years 2019/20 to 2023/24.</p>	Executive	Report	None	None	Caroline Hancock	3 February 2020

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I016667	<p>Insurance Services Tender</p> <p>This report considers the tenders received for the provision of Insurance Services for Fareham Borough Council. The report recommends an award of contract for the services.</p> <p>Ten Borough and District Councils in Hampshire have worked collaboratively to procure insurance services from 1 April 2020 using and OJEU Regulations Open Procedure.</p> <p>This report provides the Executive with information regarding the tenders received and seeks an award of contract for a 3 year term agreement with the option to extend for a further 2 years for the provision of insurance services.</p> <p>**Part Exempt by virtue of Paragraph:</p>	Executive	Report	None	<p>** File of tender responses</p> <p>Correspondence between Local Authorities</p>	Caroline Hancock	3 February 2020

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I016748	<p>Pre-Application Planning Advice Service Charges This report will recommend an increase to the Pre-Application Planning Advice Service Charges made by the Council which provides constructive informal advice to help shape and progress development proposals which is an important part of the Council's services.</p> <p>Open</p>	Executive	Report	None	None	Richard Jolley	3 February 2020

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Notes:

A ** in column 2 indicates that the matter to be discussed may involve exempt or confidential information. In such circumstances, reports will not be publicly available and the public is likely to be excluded from the meeting when the matter is discussed.

The categories for exemption (according to the Local Government Act 1972 Schedule 12A - Access to Information) are as follows:

	Category	Condition
1.	Information relating to any individual.	This means any individual person and relates back to the Data Protection Act 2018 (DPA).
2.	Information which is likely to reveal the identity of an individual.	This again relates back to DPA.
3.	Information relating to the financial or business affairs of any particular person (including the Authority holding that information).	Includes information relating to the Authority's own financial or business affairs. It does not include information which is required to be registered under the Companies Act 1985, the Friendly Society Acts 1974 and 1992, the Industrial and Provident Societies Acts 1965-1978, the Building Societies Act 1986 or the Charities Act 1993 as such information will be in the public domain in any event. The "financial affairs or business affairs" include past, present and contemplated activities.
4.	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.	"Employee" means a person employed under a contract of service with the Council and would not therefore include a consultant or a temporary member of staff employed through an agency or a company. Information about such a person, however, may well be covered under the exemptions in paragraphs 1, 2 and 3 but it will depend on the individual matter.
5.	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	